Job Description
Faculty Director of Educational Partnership Center

Requirements: Tenured member of the academic senate with an exceptional record of scholarship and service related to K-14 programs.

Reporting: Vice Provost and Dean of Undergraduate Education (VPDUE)

Staff: Assisted by the Executive Director of the Educational Partnership Center and other staff as needed and available.

The Educational Partnership Center (EPC) is a first point of contact for K-12 schools, community colleges, universities, businesses, and community-based organizations interested in creating educational partnerships with UC Santa Cruz. The EPC seeks to build college-bound communities that improve student learning and increase college-going, persistence, and graduation rates among traditionally non-college-going students and their families. The EPC is funded with a mixture of general state funds, targeted state funds, and extramural grants. The EPC works with leaders from each UC campus in the UCOP P-20 Leaders Group.

The Faculty Director has a purview of innovation and leadership within the Educational Partnership Center, including developing new programs and proposals, evaluation and improvement of existing projects, facilitating awareness and collaboration between the EPC and campus faculty, and expanding strategic K-14 collaborations within the region.

The Faculty Director EPC is part of the Division of Undergraduate Education leadership team.

Duties include, but are not limited to:
- Contributing to the strategic vision and directions for the EPC, in collaboration with the Executive Director, PIs, EPC staff, and campus faculty, and working closely with the EPC to realize the vision.
- Seeking new grant opportunities for EPC growth and continued sustainability.
- Advising the VPDUE, with the Executive Director, on EPC organization and function.
- Developing a robust web presence for partnership opportunities with UE and EPC staff.
- Establishing an advisory group that includes broad campus representation.
- Determining ways to leverage EPC projects and collaborations for prospective student outreach and recruitment.
- Working with Undergraduate Education, University Relations, and Sponsored Projects to raise funds.
- Providing liaison on educational partnership research with UCOP P-20 leadership group
- Working with Executive Director and EPC staff on regional partnership opportunities
- Providing regular updates and formal annual reports to the VPDUE.