**All Hands Informational Meeting, 2016**

**Stacey Sketo-Rosener, AVP Undergrad Advising: Welcome and additional things to plan for:**
- This meeting covers fall frosh and transfer enrollment expectations and some big-picture issues that will affect incoming class.
- Pre-orientation Info-Session will cover more specific information we'll need to effectively advise our new students. Not yet scheduled, but will be in mid-July.
- College and major advisers will receive a message about an advising in-service scheduled for June 14. Please save the time.

**Richard Hughey, VPDUE; Enrollment expectations for fall 2016:**
- Target for this year's frosh is $4305$ – increase of about $20\%$. Next year not yet clear, but hoping the class will be a bit smaller. UC committed to $5000$ more students this year, and this year's increase in frosh represents UCSC's part of the system-wide increase. Expect ongoing years of challenge, but opportunity to increase access to greater numbers of students.
- Preliminary SIR info is available reflecting May 1 frosh SIR deadline, but numbers are not yet final and will continue to change. Offers have been made to students on a wait list, and more offers will be made until we reach our fall target. The handout you have has “projected numbers” which will be closer to the number of enrolled students you should expect for fall; important to use this number for planning purposes instead of current # of SIRs.
- Challenges related to enrollment growth – new instructional funding, so hopefully curricular capacity will be addressed with this increase. New classroom time slots will help some because more classes can be taught in the same # of classrooms. Exam times are being scheduled into 3-hour time blocks, over 5 days. Housing will be an enormous challenge – working on maximizing what we have on campus. We recognize growth in students will need growth in advising and other support; not currently funding available to increase this.
- Transfer students – offering winter admission to fall transfer applicants who may be just a bit shy of meeting criteria; may get enough transfer students through this process to not open for winter applications.
- Demographic and other information about this year's SIRs: SAT about the same as last year – last year increase in academic indicators, and this is essentially being maintained. Growth in African-American SIRs. Baskin School of Engineering has largest # of frosh SIRs this year; if advising clusters included in this calculation Physical and Biological Sciences has similar numbers.
- Scholars program: combining First Year Honors and Challenge Programs, and now it will be called the College Scholars Program. Fall entry cohorts will be at Cowell and Crown.

**Tchad Sanger, University Registrar: Enrollment Wait lists:**
- Enrollment wait list now opens on second pass. Up until Friday before orientation, will be processing students from wait list.
• When enrollment opens to new students during orientation, wait list enrollment will be stopped so that classes won’t be filled from wait list instead of new frosh.
• Working on a fix so that classes will look open during orientation for new students.
• New students will not be able to enroll on wait lists until after all new students have enrolled.

**Michael McCawley, Director of Admissions: Electronic Transcripts**
• Now accept electronic transcripts; in part because we were directed by UCOP as result of inquiries from last year. If one office on campus accepts electronic transcripts that means all need to, including Admissions, Registrar, and Grad Division.
• Different models of electronic transcript; we contracted with a vendor that can pull in other vendors’ transcripts (Parchment). This will cover most California Community Colleges.
• Advisers will have access to transcripts through AIS on the “education” page. This is through AIS, not through the portal. There will be links for each school, viewable as PDFs. Admissions is testing this functionality now.
• Confident we’ll be set for fall; as soon as Admissions feels like it’s stable they will release permission to view transcripts to advisers. Since it’s not clear when this will be, departments that have requested unofficial transcripts in the past should probably continue to do so unless they are instead using Shared Review. Agreed upon deadline for departments requesting unofficial transcripts is July 1.
• Advisers can already get access to Shared Review (includes classes students reported on their admission application and Admissions review for transferability to UC); if you don’t yet have this access but want it, contact Admissions. Shared Review will not include grades for spring classes taken elsewhere; nonetheless, many departments have found it useful for getting a head start on coding prerequisites for transfer students.
• Note that unofficial transcripts don’t have all the information you may need. In some cases, an unofficial transcript won’t show all attempts of a course but just the most recent. Also do not normally show academic actions like academic renewal, etc.
• Q: Is there a place where advisers can see if a student is cleared?
  A: Yes, there is a place, and Admissions will follow up to let you know where that is.
• Q: Do we accept electronic forms of other docs, like AP?
  A: Yes, we have long had electronic AP scores loaded. If you see just “AP” in test credit, it may be either official OR self-reported information, but has not been added to the student record (perhaps because it’s self-reported, perhaps because credit wasn’t awarded based on repeat rules or something else). If you see “APV” it’s been added to the student record; this is the code you should trust.
• Q: When will Shared Review info migrate to Other Credit in AIS?
  A: Need to wait until all SIRs are in. Sometime between mid- to late- June.

**Stacey Sketo-Rosener, AVP Undergrad Advising: Frosh Reserve Request**
• Request went out this morning to hold spaces in specific classes for new fall students.
• Important we ensure frosh have access to both at least 15 credits of lower-division courses appropriate to their level, and that we allow access to the classes they will need to make progress in the major they’ve indicated interest in. This is important both in supporting timely major declaration and timely degree progress – it is also important to frosh engagement that they are able to study the discipline they are interested in.
• Methodology used for request this year is a bit different, since based on projected numbers instead of actual SIR numbers.
• To identify specific numbers for the request, we identify which courses students are being told to enroll in based on their intended major or cluster (this information is collected through the process of updates to the Major Advising Summaries for new students).
• Then identify how many frosh SIRs there are, and identify how many new students would need to have a space in each class if they were to follow the advice we are giving them.
• Then identify sufficient space in non-gateway (lower division GE and elective courses appropriate for new frosh) to ensure there is room for each new student to enroll in 15 credits at Summer Orientation.
• If departments are concerned based on the request that there will not be sufficient space to ensure progress for sophomores or other students, please contact me ASAP. In this case, we ask that you make the same number of spaces available in a different class appropriate to new frosh. Depending on the impact, may require we adjust our advising messages and identify alternate ways for students to make progress to their degrees.
• Having wait lists open during second pass this year will give departments/divisions additional tools to respond to demand. If you save spaces for frosh based on the request and end up with a lot of students on a wait list during continuing student enrollment, this may call for adjustments. Better to know about that during May than in late July when it is more difficult to address in time for fall.
• Other announcements: changes to Math 2 – two different formats will be offered in fall. Information will go out to advisers soon, and will be covered at the Pre-Orientation Info-Session.

**Monica Parikh, Summer Session Director: Summer Academies**
• Summer Academy: First Year: 90 currently registered; they have until May 31 to register. *STEV 26: Navigating the Research University* will be common to all; they also take another course. Monica is looking at enrollments closely.
• Peer mentors will live and work with them.
• They get 25% off tuition, and can use financial aid based on last year’s FAFSA (senior year of high school aid year).
• All will attend July 20 orientation.
• Summer Academy: Transfer: 30 students currently registered; they have until June 15 to register. They all take *KRSG 25: Successful Transfer to the Research University*, along with a course for their major.
• Transfer students all get 25% off tuition. Many of them are also taking classes in Summer Session 1. Like frosh, can use last year’s financial aid.
• SSR will be sending a message out to major advisers soon with information to share with their new transfer students about the Academy.
• Summer Academy: International. 8 students currently; unclear how many to predict. All will attend July 20 orientation.
• International Summer Academy students will take AWPE during the program.
• Monica notes that all prerequisites are upheld for UCSC students, including fall admits.