CURRICULUM MANAGEMENT

History and Status:
The tools developed to help improve curriculum management [Campus Curriculum & Leave Planning database (CCLP) and On-line Course Approval (OCA)] moved what had been paper-based processes and record keeping to networked environments; however, even with significant reductions in paper consumption and improved efficiency, there are still major limitations to these systems. The OCA system has been helpful to see where a course approval is in the processing sequence but it does not allow for easy updates, corrections and changes. This system does not interface with the CCLP database or with the Academic Information System (AIS). Our existing curriculum management systems do not interface with each other and they have not reduced the direct communication, manual labor, or time that is currently needed to complete quarterly scheduling, course approvals, and catalog copy.

Proposed Actions:
Given the smaller staff footprint and increased workloads, it is critical that the campus invest in either purchasing a curriculum management system or developing the curriculum management capabilities in AIS, in addition to rethinking our current business practices. We need a long-range vision for campus curriculum management that maximizes performance and automation.

We would like all campus constituents (academic departments and divisions, Undergraduate Education, Graduate Council, Office of the Registrar, Colleges, CEP, ITS) to provide consultation and be involved as we move towards the goal of having a fully functional curricular management system.

Benefits:
Having a modern curricular management system will reduce staff workload, improve accuracy, and decrease turnaround times. It will improve the working environment for the staff and faculty who are responsible for facilitating the review, approval, and publishing of courses, class schedules, and catalog copy. Improved processes and a robust system will result in more timely posting of courses and secondary discussion sections in the on-line schedule of classes, which will improve the ability of UCSC students to plan for and enroll in courses and secondary discussions and decrease student enrollment problems.